

PHILIP TIMOTHE

DELIVERY & IMPLEMENTATION MANAGER

Jersey City, NJ | Philip.C.Timothe@gmail.com | philiptimothe.com | linkedin.com/in/philiptimothe

SUMMARY

Delivery and implementation leader who takes client engagements from kickoff to go-live as the single point of accountability. Over the past several years I have run 60-plus end-to-end engagements for recurring clients, holding one quality standard across multiple live sites while keeping scope, timelines, and acceptance criteria under control. Technical enough to work directly with engineering teams and translate for business stakeholders, which most delivery managers cannot do.

CORE COMPETENCIES

Delivery & Client Management: Engagement delivery (kickoff to go-live), client onboarding, single point of accountability, scope & acceptance criteria, SOWs, stakeholder alignment, cross-functional coordination, risk & dependency management

Program & Project Management: Project lifecycle management, roadmapping, backlog prioritization, Agile/Scrum, sprint planning, RICE prioritization, GTM coordination

Technical Fluency: Full stack (React, JavaScript), Python (Pandas, NumPy), API fundamentals, CI/CD, Git, prompt engineering

Data & Insights: SQL, exploratory data analysis, data modeling, data visualization (Tableau), data storytelling

Tools: Jira, Confluence, Notion, Asana, Figma, Google Analytics

PROFESSIONAL EXPERIENCE

WhiteCoatLab Inc. • Delivery Lead & Founder

Jan 2023 to Present

Content and digital product studio serving recurring clients

- Own client engagements end to end as the single point of accountability, from scope and SOW through delivery and sign-off across design, engineering, and content workstreams. 60-plus engagements delivered for 8 to 10 recurring clients.
- Ran a two-year delivery program for a construction-services client, holding one quality standard across 14-plus active-site locations, planning around live construction schedules, and clearing every deliverable through downstream public-use approval against the client's own high-profile customers.
- Earned repeat business through consistent delivery, including a 29-engagement relationship with a single client.
- Built a repeatable intake-to-delivery process with up-front scope and review gates that held revision rounds to 2 or 3 per engagement while protecting quality.
- Set delivery cadences by work type, turning around digital deliverables in 24 hours to 3 days and larger production work in roughly 2 weeks, using phased execution to protect timelines.
- Translated business objectives into requirements and documentation (SOWs, PRDs, creative briefs, PRFAQs), keeping stakeholders aligned from discovery through launch.
- Led the whitecoatlab.co re-architecture from scope to launch and built the content engine that converted word-of-mouth demand into booked clients, supporting revenue growth of up to 30% year over year.

Splash • Software Engineer, Apprentice

Nov 2021 to Feb 2022

- Partnered with product and engineering in Agile sprints to deliver user-facing features against defined acceptance criteria.
- Built interactive React components supporting iterative releases and improved UI responsiveness.
- Cut engineer ramp time 10% by refining onboarding and deployment documentation.

Gerber Group Hospitality • Client Sales Associate

May 2016 to Oct 2020

- Built structured guest follow-up systems and feedback loops that improved year-over-year retention.
- Standardized operations by creating cross-functional playbooks and handoff checklists.

C&S Wholesale Grocers Inc. • Supply Chain Analyst / Product Allocation Specialist

May 2006 to Oct 2013

- Increased operational output 40% by mapping current-state workflows, finding bottlenecks, and redesigning task sequencing.
- Raised average pick rates from 2,000 to 2,800-plus units while holding quality standards.
- Cut shift task completion time by 1 to 2 hours by removing low-value steps and optimizing zone flows.

CASE STUDIES

Darby Construction Services Delivery Program • philiptimothe.com/projects/darby

WhiteCoatLab.co Re-Architecture • philiptimothe.com/projects/whitecoatlab

EDUCATION & CERTIFICATIONS

Franklin University • B.S., Financial Management & Business Management (2016)

Columbia Engineering • Certificate in Data Science (2023)

Flatiron School • Certificate in Full Stack Development (2021)

Certifications • PMP (in progress), Claude Certified Architect (in progress)